



FIRST PEOPLES economic growth fund

Loans Account Manager

As a young and growing not-for-profit organization, we are looking to hire for one new position as Loans Account Manager.

Who We Are:

First Peoples Economic Growth Fund is committed to working together with the First Nations communities and individuals in Manitoba, in order to create economic development opportunities and employment opportunities by providing commercial loans and equity capital (www.firstpeoplesfund.ca).

What You'll Be Doing:

As an integral member of a small, fast-paced team, you will report to the Senior Loans Manager and be responsible for growing and managing a portfolio of successful business clients. You will work independently but be supported by a full administrative team and senior management as you interact with and create relationships with clients from the application stage right through to the loan approval to post loan monitoring and follow-up stage. You will determine credit eligibility, perform detailed research and due diligence, prepare commercial loan submissions and make presentations to the CEO and Board as required. You will also from time to time be required to travel throughout Manitoba to visit clients and perform site visits.

Who You Are:

- 1 - 3 years' experience in personal, business, commercial, and/or developmental lending (ongoing training will be provided) or post secondary education in Business, Finance, Accounting or First Nation Studies or some combination thereof.
- Ability to analyze and understand financial statements and business plans, business management and business operations.
- Strong communication skills, both spoken and written, as you interact with entrepreneurs, community leaders, financial institutions and government programs as well as deliver presentations and workshops.
- We will look to you to provide ongoing management of your own loan portfolio including timely follow up on problem loans as well as collections.
- You will demonstrate your relationship building skills as you develop and maintain business and community networks.
- Ability to identify client needs by proactively researching the business and industry.
- Ability to work cooperatively as part of a team as well as individually.
- Demonstrate flexibility, attention to detail and good ability to prioritize multiple projects.
- Dependable, adaptable, reliable, honest and a quick learner.
- Ability to identify and articulate underlying issues in complex situations – a strong strategic and critical thinker.

You Might Even Have:

- Ability to speak a First Nation language.
- Strong organizational skills.
- Knowledge and experience working with the First Nations business community in Manitoba.
- Experience in small business management, development and/or counselling.
- Understanding of First Nation communities and organizations.

What We Offer:

- Working on an Urban Reserve in Winnipeg, Manitoba
- Current Salary Range: \$55,000 - \$75,000 (based on education and experience)
- Competitive Group Benefit and Pension plan
- Ongoing Training and Upgrading of Skills

How to Apply:

Closing date: 5 pm, May 24, 2022

Forward résumé, complete with cover letter attention to:

Catherine Holder, Loans Administrator
First Peoples Economic Growth Fund
catherine@fpegf.ca
fax: 204-942-6441